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| Meeting Information | | | | | | |
| Date: | | **December 13, 2016** | Location: | | North Room | |
| Time: | | 5:45 p.m. – 6:45 p.m. | Meeting Type: | | [Image result for christmas clip art](http://www.google.ca/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwj05vWkvL7QAhVP0GMKHWJWAgAQjRwIBw&url=http://www.clipartkid.com/high-resolution-christmas-cliparts/&psig=AFQjCNGVHD6j4BAOOHRWUUTGPln0_isIJw&ust=1479976489167784)Board Meeting | |
| Facilitator | | Lynda Ostashek | Note Taker | | Courtney Panas | |
| Attendees: | |  | | | | |
| Quorum: | | 5 of 8 | | | | |
| **Preparation for Meeting** | | | | | | |
| Please Read: | | All items found in the December meeting Uplifter folder <https://campbellriversc.uplifterinc.com/pages/Meetings/December-Meeting/> | | | | |
| Please Bring: | | A copy of the Agenda | | | | |
| **standing AGenda Items (13 min.)** | | | | **Presenter** | | **Time AlloTted** |
| 1 | Call to order | | | Lynda | | 1 min. |
| 2 | Quorum (5 of 8 Board members)—if no quorum is reached the meeting closes and reconvenes the following month. | | | Courtney | | 1 min. |
| 3 | Agenda—motion to Approve the Agenda. | | | Lynda | | 1 min. |
| 4 | Previous Minutes—motion to approve the November meeting minutes. | | | Courtney | | 3 min. |
| 5 | Correspondence | | | Lynda | | 2 min. |
| 6 | Finance | | | Lynda | | 5 min. |
| **Action Items from Previous meeting(s)** | | | | **Responsible** | | **Due Date** |
| 1 | Lynda will draft a Club Safety policy with input from Coaches, etc. and present at next meeting for approval. | | | Lynda | | January 15/17 |
| 2 | Coach completion of online course allowing them to assess their own skaters for testing. Certificate to be forwarded to Lynda for their personnel file. | | | Rae Anne Keri | | ongoing |
| 3 | Lynda will set-up communication committee mtg. | | | Lynda | | January 10/17 |
| The following reports are provided a minimum of a week prior to the meeting to give all Board members the opportunity to digest the information. If clarification or additional information is sought, this is to be shared a minimum of 3 days prior to the meeting. | | | | | | |
| **Reports (24 min.)** | | | | **Responsible** | | **Time AlloTted** |
| 1 | President/Vice-President’s Report | | | Lynda | | 2 min. |
| 2 | Registrar’s Report | | | Marie | | 2 min. |
| 3 | Fundraising Report | | | Cara | | 2 min. |
| 4 | Test Chair Report | | | Shannon | | 2 min. |
| 5 | Publicity Report | | | Bev | | 2 min. |
| 6 | Head Coach Report | | | Rae Anne | | 2 min. |
| 7 | Off Ice Coach Report | | | Keri | | 2 min. |
| 8 | Ice Show Chair Report | | | Andrea Schulte | | 10 min. |
| **New Items (10 min.)** | | | | **Responsible** | | **time allotted** |
| 1 |  | | |  | |  |
| 2 |  | | |  | |  |
| **ADJOURNMENT \_\_\_\_\_\_ p.m.** | | | | | | |
| **Other Notes Or Information: Christmas Vacation Dec 19 – Jan 1** | | | | | | |
| Meeting Schedule: *5:45-6:45pm unless otherwise indicated Deadline for Reports*  ~~October 25 Pinecrest room October 18~~ ~~November 22 Pinecrest room November 15~~ December 13 North room December 6 January 24 North room January 17 February 28 North room 5:30-6:30pm February 21 March 28 North room 5:30-6:30pm March 21 April 11 North room April 4  <https://campbellriversc.uplifterinc.com/pages/Meetings/> | | | | | | |

[](http://www.google.ca/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwi2lsKbvb7QAhUGz2MKHahvBG4QjRwIBw&url=http://cliparting.com/happy-new-year-clipart/&bvm=bv.139782543,d.cGc&psig=AFQjCNHxy172wwXQ8dLhbd7UGrS2fuYKwA&ust=1479976758565471)